**Falher Regional Intermunicipal Library Board Meeting MInutes**

Tuesday January 25, 2022 Virtual Meeting using [Zoom](https://us02web.zoom.us/j/81606171957?pwd=V01mYWxHRU44aFp1WkNGOHE4NzBFZz09)

7:00 pm – 8:30 pm

Attendees

Lindsay Brown (e-Chair), Josh Cormier, Diane Gervais (co-chair), Doreen Horvath (Library Manager), Luc Levesque, Mai Noosri-Bérubé, , Gavin Scott

Regrets: James Bell, Alyssa Pollard, Alain Blanchette,

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Topic for discussion | Motion | Action |
| 1. | Meeting called to order @ 7:04 pm ; motion to accept  | Diane | Carried |
| 2.  | OLD BUSINESS |  |  |
| 2.A. | Approval of Minutes from Previous Meeting [November](https://docs.google.com/document/d/1p5hdv_VjotjiCO_bSxwJUUF0gm0dn_3p/edit) | Mai | Carried |
|  | 1. Welcome new member- representative for Donnelly- Gavin Scott
2. Business Arising From the Minutes
	1. 2021 auditors- Marco Gervais and Bernadette Levesque
		* *motion to approve M. Gervais and B. Levesque as the auditors for the 2021 budget year.*
	2. Wish list for Friends of the Library
		* shared with the Friends and items are being filled.
			+ new microwave
			+ bench for front entry
			+ Early Learning French Resources
	3. Government Account- Doreen has applied
	4. [Plan of Service](https://docs.google.com/document/d/1VfJiu5foJJFIs1EHIDdVLwYWcaxC7UwAFEILNAw8Y80/edit)
		* *motion to approve 2022-2026 Plan of Service*
	5. Updated [Director Information](https://docs.google.com/spreadsheets/d/1gYnQ6nEcKJjOh90E6JhquD_JGy-49ixj/edit#gid=1045376364)
		* for information

Ratification of Motions:1. Motion to approve new budget with summer student (if grant is approved)
	1. motion made by Diane
2. motion to approve the emergency operating reserve
	1. motion made by Josh
3. Motion to approve the application for a summer student by applying for the Canadian Summer Jobs Grant.
	1. made by Josh
 | Mai2ndJoshJosh2nd MaiDiane2ndMaiJosh2ndDianeJosh2ndDiane | carriedcarriedcarriedcarriedcarried |
| 3. | NEW BUSINESS  |  |  |
| 3.A. | Library Manager Update (Doreen)1. -Budget approval- done
	1. included some funds for Donnelly’s 100th.
2. -CSJ grant- 30hrs/week for 8weeks- applied
3. -CRC contract- waiting for an answer- look like it should be extended for one more year.
4. -Donation UFA- $500 donation
5. -French Language resources
	1. ordered early literacy resources
6. -Accountant
	1. books have been shipped
7. -FCSS donation Telus grant
	1. motion to use the remainder of the grant to buy toys for the FCSS Christmas hamper program.

[Peace Library System Report](https://drive.google.com/file/d/1xfSPGScToMvqb-Vv_OAWO3FCi3oudFTu/view?usp=sharing)- * motion to approve the report to be sent out to PLSB.
 | Luc2ndDianeDiane2ndMai | carriedcarried |
| 3.B. | Finance 1. 2021 files were sent to the accountant to be finalized- 01/21/22
2. CFEP grant diminishes to $14,910.05 in 2022- for information
 |  |  |
| 3.C. | For next meeting* Chamber of Commerce- request to join
	+ Doreen will look into more information.
 |  |  |
| 3.D. | 2021 Board Correspondence  |  |  |
| 4.  | Next Board Meeting: February 22, 2022Subsequent meeting dates to be confirmed. 2022 Board Meeting Dates (4th TUESDAY of the month)7:00 – 8:30 pm via Zoom until further notice*The Board must convene a minimum of three times per year per the Libraries Act; recommendations to meet key deliverable dates are highlighted in green on item 4 attachment.*“Meetings 33(1) A board shall meet at least once every 4 months and at any other times it considers necessary.” Per the AB Libraries Act, Part 5. |  |  |
| 5. | Adjournment at 7:43pm |  |  |