Falher Regional Intermunicipal Library Board Meeting Minutes Monday, November 4th, 2019 – 7:00 PM Meeting at the LIBRARY

Attendees:

Jackie Hockey, Raoul Johnson, James Bell, Adele Parker, Rita Boulet, Natasha Smit

Regrets: Lynn Farrell (available by phone if needed), cc for info H. Reid

Item	Sopic for discussion	Motion	Action
0.	Pre-meeting Social 6:30 – 7:00	Wollon	71011011
1.	Meeting called to order @ 7:02 pm; motion to accept agenda	Raoul	Carried
2.	OLD BUSINESS	radai	Carriod
2.	 A. Motion to approve October 7 Board Minutes. Motion to ratify evote to support FCSS Free Little Library initiative. B. Staff Updates 1. Written report 2. J. Gervais status, 10 year anniversary 3. Review of other staffing changes (Dec Board – Doreen to attend) C. Financial Items (for Board information) 1. 2019 09 Financial Statements 	Raoul Raoul	Carried Carried
	 Signing Authority / Credit update Friends' response to proposed use of 2019/9 gaming funds Capital Planning Committee meeting set for Nov 16; 10 – 12pm. Board Correspondence / Advocacy / Recruitment Shelving Disposition Update Director Status Updates (Lynn Farrell, Hillary Reid, Municipal*) November Library Newsletter Board Note One page "ad" for Board recruitment for approval / photo update 		
3.	NEW BUSINESS A. Correspondence / Requests 1. PLSB Red Tape Reduction Questionnaire (tabled in October) 2. MDSR KidSport Board – Use of Facility for Board meetings (October 28, Board approved ongoing use to be requested via D. Horvath, as needed; Lynn will provide facility access. 3. MDSR (response to PLS support request) Bandwidth test B. Governance Discussion Items 1. Bill 2 impact Issue 1 - Change to Banked Overtime legislation Board Direction: no change to governance at this time. Issue 2 - Change to General Holiday Pay Sep - Dec 2019 status quo (5% x previous month – old rules)	Include as part of Dec	
	C. Finance 1. Outstanding Fines Review Proposed Write-off direction to be reviewed with staff; to be finalized Dec 2 2. Proposed Christmas Closure 2 weeks - Dec 21 – Jan 7 for info. a. The Library will be checked on Fridays (min. callout), with staff available to assist with CERC EI clients, if needed.	2 Budget	J. Hockey
	 Yearend Social / 2019 Volunteer Recognition / Staff Anniversary Possible December dates discussed. 	Tabled to Dec 2	
	 2020 Appropriation Budget Assumptions – Board Discussion 2020 Compensation & Hours of Service (refer to PLS Salary & Hours of Service Survey) in our peer group (1,000 – 2,000), as of July, 2019, we paid the lowest amount per hour, and had the lowest number of public and paid staff hours. No change to paid / service hours. 	All items - include as part of Dec 2 Budget	

	 b. Accounting, Audit and Payroll Service costs Will be requested as part of library apportionment. c. Library Fees & Fines – no change to cardholder fees, discussion re: possible changes to Fines (C.1) d. ALL Programming costs funded by Grants or Gaming e. Provincial PLSB Ops Grant and Community Services funding (CERC) remains at current levels for 2020 (per attached) f. Old laptop designated for Board / accounting use only 	Tabled	
4.	2019 REGULAR MEETINGS remaining: 7:00 pm at the Library - Dec 2. Starting in 2020, meetings will be held on the 1 st TUESDAY of the month.		
5.	Adjournment @ 8:40 pm		