Falher Regional Intermunicipal Library Board Meeting Minutes

Tuesday, June 2, 2020 Virtual Meeting using Zoom
7:00 – 8:30 pm; this meeting was open to the public via dial-in only.

https://zoom.us/join
Zoom Meeting ID: 820 8671 8247 Meeting Password: 324100

Dial-in +1 647 558 0588 Canada

Attendees

Lindsay Brown (Meeting Chair), Rita Boulet, Hillary Reid, Diane Gervais, Raoul Johnson (phone), Jackie Hockey (Meeting Secretary), Doreen Horvath (Library Manager); Natasha Smit (joined 7:11), Hillary Reid (joined 7:35)

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:06 pm; motion to accept agenda.	Diane	Carried
2.	OLD BUSINESS A. Motion to approve of May 5, 2020 Minutes B. 2020 05 Correspondence	Rita	Carried
	Discussion item: EPGC HW Heater early installation requested (April 7 we deferred all purchase deliveries until after June 30 th) - Motion to amend delivery restriction to allow EPGC access.	Lindsay	Carried
3.	 C. Board Action and Tabled Items accepted for information NEW BUSINESS A. Chair Update 1. Program Request - SRRED Community Calendar Moved to approve program partnership and expected staff costs approved as outlined in the proposal totalling \$575. (23 staff hours @ \$25/hour; 5 hours M. Morin training + 1 hour staff time to train 18 new groups Jun-Oct.)	Rita, 2 nd Diane	Carried Capital Planning Committee
	B. Staff Update (Doreen) 1. CERC Annual Report Year 1 2. Library Updates 3. CFEP – front window design 4. COVID Operations and Relaunch Update C. Governance Issue 2A - Draft 2 Emergency Response Plan Issue 2B - Draft 2 Pandemic Draft Return to Work Plan • Next stage of return to work approved as outlined for July + (limited curbside services) • Next scheduled Board review Sept 1 Issue 2C - COVID Communications updates • Public Communications Reviewed & approved for publication by June 10. • Staff Communications Written staff updates to be sent June 3 extending existing terms (as outlined in 2020 04 15 letters) until further notice.	Tabled	

	 Volunteer Communications Volunteer Access, Book Donations, Fundraising Volunteers to be updated June 3; no access or book donations until further notice. 2020 Fundraising 	Referred to	Capital Planning Committee
	Issue 3 - Finance Appendix C – Roles & Responsibilities - Key change: Library Director role no longer split with Chair.		Committee
	 Governance Committee to review policies to ensure that the reduced Chair role / enhanced Library Manager role is consistent across all policies. 	Referred to	Governance Committee
	Issue 4 - Board Risk due to Director Term Expiries	Tabled for	June 10 in-camera
4.	2020 Board Meeting Dates (1 st TUESDAY of the month) January 7, February 4 (cancelled), March 3, April 7 (Virtual UFN), May 5, June 2, September 1, October 6, November 3, December		
	 * JUNE Board Governance (in-camera) – Wed Jun 10 6:30 pm * JULY Capital Planning Meeting with Friends 		
	To be booked for the week of July 7 – 10 (Natasha, Lindsay, Jackie, Doreen, Friends Exec)		JHockey
5.	Adjournment at 8:35 pm		