

Falher Regional Intermunicipal Library Board Meeting Minutes

Tuesday, September 17, 2019 – 7:00 PM Meeting at the LIBRARY

Attendees: Lynn Farrell, Jackie Hockey, Raoul Johnson, Lindsay Brown, Rita Boulet, Natasha Smit

Regrets: Adele Parker

Delegation: SRFCSS – Hillary Reid, Family and Youth Program Co-ordinator

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:03 pm; motion to accept agenda	Natasha	Carried
2.	<p>NEW BUSINESS</p> <p>A. SRFCSS Delegation 7:05 – 7:20</p> <ul style="list-style-type: none"> • Telus Grant- met with Meagan to come up with ideas of what FCSS and the library can partner up on. Idea was a teen game night, 2 Thursday nights a month starting in Jan through May from 7-9 pm. Proposal approved by the Board, subject to library staff cost recovery being included in project budget, based on 3 hours per event @ \$25 per hour. This will cover salary, burden and overtime costs. • Fine\$ for Food Results- \$59.25 goes towards the food bank • Youth at the Table- not having <p>B. Board Recruitment</p> <p>2020 - Youth at the Table / Teen Advisory Board August Newsletter Board Update feedback Board review and discussion re: possible recruitment barriers Please review the following videos prior to October 3rd meeting. https://www.youtube.com/watch?v=VT5wb18jb80 https://www.youtube.com/watch?v=4eQiab5r5JM https://www.youtube.com/watch?v=rFCVDO-9fE</p>		Jackie to transcribe Board discussion & include in Oct 3 Board package
3.	<p>OLD BUSINESS</p> <p>A. Motion to approve June 3 Board & July 11 Committee minutes.</p> <p>B. <u>Staff Update</u> - written report for Board information</p> <p>C. <u>Financial Items</u> (for Board information unless otherwise indicated)</p> <ol style="list-style-type: none"> 1. 2019 06 Financial Review and Statements for Board information; new proposed quarterly format. (Discussion item) 2. July and August activity and ending bank & investments. 3. Proposed direct debit additions. (Discussion item) 4. Current month bills / cheques for signature. 5. YTD Donations review 6. Motion required to use 2018 IT Reserve (\$625) for: <ol style="list-style-type: none"> a. Scanner replacement \$373 b. Monitor replacement (circulation desk) \$114 (Sep) c. Shredder replacement \$138 (Sep) Shredder total cost is \$300; remaining \$162 CERC expense. 7. ATB updates – signing authority, online access and Mastercard - authorized user & limit (discussion item) 8. Sept + online payroll continuation (post trial) 9. 2018 Carry Forward (project) balances incl. August costs Target to complete all by expenditures by November 30th, 2019, for final reporting to be done by yearend. <ol style="list-style-type: none"> a. CFEP unexpended balance b. Friends 2019/9 funding received; proposed use of funds. (Discussion item) 10. Capital Planning Committee meeting date to be set Budget must be approved at the Board November 4th meeting, to meet municipal 2020 funding request deadline of December 1st. 	<p>Motion to table all Old Business to the next meeting</p> <p>Rita</p>	Carried
6.	<p>2019 REGULAR MEETINGS remaining: 7:00 pm at the Library as follows: Mondays - Oct 7 (Focus on Advocacy), Nov 4, Dec 2</p> <ul style="list-style-type: none"> • Board Action Items will be updated following this meeting, and placed in the Oct 7 meeting folder. 		
7.	Adjournment @ 8:35 pm		