

Falher Regional Intermunicipal Library Board Meeting Minutes

Monday November 22, 2021 Virtual Meeting using [Zoom](#)

7:00 pm – 8:30 pm

Attendees

Lindsay Brown (e-Chair), James Bell, Alain Blanchette, Josh Cormier, Diane Gervais (co-chair), Doreen Horvath (Library Manager), Luc Levesque, Mai Noosri-Bérubé, Alyssa Pollard

Regrets:

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:05pm ; motion to accept agenda .	Diane	carried
2.	OLD BUSINESS		
2.A.	Approval of Minutes from Previous Meeting		
	1. Motion to approve the minutes from October	James	carried
	<u>2. Business Arising From the Minutes</u>		
	a. Operations Updates- Doreen <ul style="list-style-type: none"> ▪ Child's Day Nov 19 ▪ Motion to donate any late fees to the food bank for the month of December (or can bring a food donation). 	Josh	carried
	b. Ramp for the library- will use the front door. Lindsay will talk to the town about clearing the snow in front of the door curb.		
	c. I.M. agreement- town of Falher accepted, waiting for official resolutions from Donnelly		
	d. Vaccine Mandate discussion- motion to table	James	carried
	e. change of meeting nights- motion to move meetings to the last Tuesday of the month	Mai	carried
3.	NEW BUSINESS		
3.A.	<u>Library Manager Update</u> (Doreen)		
	1. Christmas bonuses		
	a. motion to go into closed session at 7:25	Diane	Carried
	b. motion to go out of closed session at 7:32pm	James	carried
	i. motion to continue with the 4% Christmas bonus for staff as presented in the Bonus History By Year document.	Diane 2nd Luc	carried
	2. Friends wish list- will share the list with trustees		
	3. Budget adjustments (increase in insurance)		
	4. Open library Hours 2022- open on Friday's following Christmas		
	5. 2021 auditors-		
	6. Government account- Doreen needs to be signing authority		
	a. motion to add Lindsay Brown to the signing authority for government grants	Mai	Carried
	7. purchased Quickbooks		
3.B.	Finance		
	1. updates Sept 30/21 from JCL		
3.C.	Plan of Service (2017-2021 version)		
	a. motion to approve 6 following priorities for Plan of Service	Mai	Carried
	▪ create young readers		
	▪ encouraging lifelong learning		
	▪ promote creativity		
	▪ keeping the community connected		
	▪ provide a safe and supportive environment.		
	▪ generate career opportunities		

3.D.	<u>2021 Board Correspondence</u> -		
4.	<p>Next Board Meeting: January 25 2022</p> <p><u>Subsequent meeting dates to be confirmed.</u></p> <p>2021 Board Meeting Dates (4th TUESDAY of the month) 7:00 – 8:30 pm via Zoom until further notice</p> <p><i>The Board must convene a <u>minimum</u> of three times per year per the Libraries Act; recommendations to meet key deliverable dates are highlighted in green on item 4 attachment.</i></p> <p><i>“Meetings 33(1) A board shall meet at least once every 4 months and at any other times it considers necessary.” Per the AB Libraries Act, Part 5.</i></p>		
5.	Adjournment at 7:59pm		