

# Falher Regional Intermunicipal Library Board Meeting Minutes

Monday March 21, 2022 Virtual Meeting using [Zoom](#)  
7:00 pm – 8:30 pm

Attendees

Lindsay Brown (e-Chair), Josh Cormier, Doreen Horvath (Library Manager), Alyssa Pollard, Mai Noosri-Bérubé, James Bell,

Regrets: Luc Levesque, Gavin Scott, Alain Blanchette

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:03pm ; motion to accept agenda	James 2nd Mai	Carried
2.	OLD BUSINESS		
2.A.	Approval of Minutes from Previous Meeting	Josh 2nd Alyssa	Carried
	<p><u>1.Business Arising From the Minutes</u></p> <p>a. Government Account</p> <ul style="list-style-type: none"> <li>▪ Has Lindsay been added                             <ul style="list-style-type: none"> <li>• see Manager update for information</li> </ul> </li> </ul> <p>b. bench for community garden- response from FCSS- there is already one there, where would you want another- Beside the building in the shade. FCSS would also like to add a compost bin</p> <p>-Motion to approve FCSS supplying and putting in a self contained compost bin.</p>	Mai 2nd James	Carried
3.	NEW BUSINESS		
3.A.	<p><u>Library Manager Update (Doreen)</u></p> <ol style="list-style-type: none"> <li>1. Approval of the <a href="#">Year End Financials</a> for 2021                             <ol style="list-style-type: none"> <li>a. Motion to approve the presented 2021 financial statements prepared by JCL.</li> </ol> </li> <li>2. T2s for 2022- need to find someone to complete for next time- Jackie Hockey completed the 2021 ones                             <ol style="list-style-type: none"> <li>a. JCL will do them for 2022</li> </ol> </li> <li>3. Need board members Lindsay, James and Mai to get a REP ID for CRA account.                             <ol style="list-style-type: none"> <li>a. Lindsay, James and Mai will sign up for accounts.</li> </ol> </li> <li>4. Need Lindsay to sign CRC contract approval when issued.</li> <li>5. Need to hire a casual worker. Terry is off sick and is only able to work Tuesday afternoons. Maegan does not want more hours. I don't mind working alone but there is a policy in place that does not allow it.                             <ol style="list-style-type: none"> <li>a. Jocelyn is willing and able to come in for casual relief.</li> </ol> </li> <li>6. Recognition 10 yrs Terry \$ 100.00 pay and lifetime membership                             <ol style="list-style-type: none"> <li>a. Doreen will add the money to her paycheque and get a card.</li> </ol> </li> <li>7. Salary grid update, minimum wage is going up and the salary has not been looked at. I will make a grid template and present it.                             <ol style="list-style-type: none"> <li>a. Motion to table to April</li> </ol> </li> <li>8. Library hours and short staff                             <ol style="list-style-type: none"> <li>a. look at adding an hour on Wednesdays- closing at 5pm</li> </ol> </li> <li>9. I need the IM agreement contract update for my policies and PLSB.                             <ol style="list-style-type: none"> <li>a. James will get it sent.</li> </ol> </li> </ol>	<p>James 2nd Mai</p> <p>Josh 2nd Mai</p>	<p>Carried</p> <p>Carried</p>

	<p>10. Carry over Doreen's holidays from 2021, 12hrs remaining.</p> <p>a. Motion to go to closed session at 7:30</p> <p>b. Motion to come out of closed session at 7:32</p> <p>c. Motion to have Doreen carry over 12hrs holiday time from 2021.</p>	<p>Josh</p> <p>James</p> <p>Alyssa 2nd Mai</p>	<p>Carried</p> <p>Carried</p> <p>Carried</p>
3.B.	<p>Finance</p> <p>1.</p> <p>2.</p>		
3.C.	<p>For next meeting</p> <ul style="list-style-type: none"> <li>- Salary grid update</li> <li>- audit information</li> </ul>		
3.D.	<p><u>2021 Board Correspondence</u></p> <ul style="list-style-type: none"> <li>- PLS is wondering if our board would like the CEO to come to a meeting and talk to us about how libraries and PLS work together to deliver services</li> <li>- Lindsay will email Lousia and invite her to our May meeting.</li> </ul>		
4.	<p><b>Next Board Meeting: April 26, 2022 @ 7pm at the library</b></p> <p><u>Subsequent meeting dates to be confirmed.</u></p> <p>2022 Board Meeting Dates (4th TUESDAY of the month) 7:00 – 8:30 pm via Zoom until further notice</p> <p><i>The Board must convene <u>a minimum</u> of three times per year per the Libraries Act; recommendations to meet key deliverable dates are highlighted in green on item 4 attachment.</i></p> <p><i>"Meetings 33(1) A board shall meet at least once every 4 months and at any other times it considers necessary." Per the AB Libraries Act, Part 5.</i></p>		
5.	<p>Adjournment at 7:43pm</p>		