

Falher Regional Intermunicipal Library Board Meeting Minutes

Thursday December 8, 2022 in person
7:00 pm – 8:30 pm

Attendees

Lindsay Brown (Chair), Doreen Horvath (Library Manager), Alyssa Pollard (Vice-Chair), James Bell, Luc Levesque, Devon Tracey, Mai Noosri-Bérubé, Alain Blanchette

Regrets:

Item	Topic for discussion	Motion	Action
1.	Meeting called to order @ 7:03 pm ; motion to accept agenda	Alyssa 2nd James	carried
2.	OLD BUSINESS		
2.A.	Approval of Minutes from November	Alyssa 2nd James	carried
2.B	<p>Alberta Libraries Act https://www.kings-printer.alberta.ca/1266.cfm?page=L11.cfm&leg_type=Act&isbncln=9780779835027&display=html</p> <p>motion- the board ensures that a motion is made to approve any absence when notified that a member will not be attending?</p> <p>PLSB (Public Libraries Services Branch) has offered a session on the libraries act and legislation around it. This would go over the act and how it affects board members. Will be virtual and could be in January or February at our meeting. - Lindsay will contact to set up</p>	Al 2nd Luc	carried
2.C	<p><u>1.Business Arising From the Minutes</u></p> <ol style="list-style-type: none"> 1. PLS provision of services during Covid. <ol style="list-style-type: none"> a. dropped during Covid- books were processed slower, in person consultations, <ol style="list-style-type: none"> i. nothing was really cancelled, adapted to different ways of doing things. b. supported a lot of e-resources, added a lot of french books. c. Doreen feels like they supported very well during the biggest part of the shut down. d. Everything has gone back to normal with services provided by PLS, Doreen says she's been happy with all support. e. government courier was cancelled 2. REP for CRA <ol style="list-style-type: none"> a. motion to have Alyssa Pollard as a CRA representative. 	James 2nd Mai	Carried
3.	NEW BUSINESS		
3.A.	<p><u>Library Manager Update (Doreen)</u></p> <ol style="list-style-type: none"> 1. Updated Finances from accountant <ol style="list-style-type: none"> a. as of now we are close to what was budgeted 2. Investments follow up <ol style="list-style-type: none"> a. CFEP grant information- this was just in case we needed to pay it back. 3. RFP <ol style="list-style-type: none"> a. almost completed, James will assemble in order 4. Friends paid the movie license 		

	<p>5. Canada Summer Jobs grant is in the process</p> <p>6. Christmas Bonus'</p> <p> a. motion to pay a total for staff \$2400 + 25% to cover taxes</p> <p>7. Staff years of service- 5 years- Meagan 10 years- Doreen</p> <p>8. Friends Casino- January 9 & 10</p> <p>Other</p> <p>3. ALTA (Alberta Library Trustee Association) membership-</p> <p> a. PLS will be opting out by the end of 2023- feeling there is little value for the amount paid. Should ALTA prove they are</p> <p>4. Falher Intermunicipal Library Agreement-</p> <p> a. how it came to be</p> <p> b. how it's managed now</p>	Mai 2nd James	Carried
3.B.	<p>Finance</p> <p>1. Budget- working document,</p> <p> a. motion to approve the budget as presented</p> <p>2. Statements</p>	James 2nd Mai	Carried
3.B. 1	<p>Closed Session- board only at 8:16</p> <p>- Confidential Items</p> <p>- Christmas bonus'</p> <p>motion to leave closed session at at 8:25</p> <p>motion to go into closed session at 8:30 with Doreen</p> <p>Doreen left at 8:41</p> <p>Motion to leave closed session at 8:45</p>	James 2nd Mai Luc 2nd Mai Al 2nd James James 2nd Alyssa	carried Carried Carried Carried
3.C.	<p>For next meeting</p> <p>-contact PLSB about Board Member session</p> <p>-Alyssa register as CRA representative.</p>		
3. D	<p>Correspondence-</p>		
4.	<p>Next Board Meeting: February 7 @ 7pm at the library</p> <p><u>Subsequent meeting dates to be confirmed.</u></p> <p>2022 Board Meeting Dates (1st TUESDAY of the month) 7:00 – 8:30 pm at the library</p> <p><i>The Board must convene a <u>minimum</u> of three times per year per the Libraries Act; recommendations to meet key deliverable dates are highlighted in green on item 4 attachment.</i></p> <p><i>"Meetings 33(1) A board shall meet at least once every 4 months and at any other times it considers necessary." Per the AB Libraries Act, Part 5.</i></p>		

5.	Adjournment at 8:50pm		
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